

Triple C Coordinator Overview

The Triple C Coordinator oversees the operations of the camp canteen, camp store, village cookouts, and offsite trip pack-outs, supporting the camper experience through hospitality, organization, and logistics. At Good Earth Village, the “canteen” refers to scheduled snack distribution (typically offered twice daily), not a full retail or concession operation. This role ensures that food service support areas and retail operations run smoothly while maintaining a clean, organized, and welcoming environment. The Triple C Coordinator works closely with the Dining and Hospitality Manager and program leadership to coordinate meals, manage inventory, and support overall camp operations. This role also supports the broader camp program by assisting with activities and serving as a Village Leader or Counselor when necessary.

Key Responsibilities

Operational Leadership (Camp Canteen & Camp Store)

- Set up and take down the canteen daily.
- Maintain cleanliness and organization of the canteen and camp store areas.
- Oversee and operate the camp store when open, including sales, cash handling, and customer service.
- Restock merchandise and maintain organized inventory.
- Maintain weekly inventory of camp canteen (snack supplies) and store supplies and communicate re-order needs to the Dining and Hospitality Manager and program leadership.

Cookouts & Pack-Out Coordination

- Assist the Dining and Hospitality Manager in coordination of all cookout meals.
- Pack food and supplies for village cookouts and offsite trips.
- Organize equipment, distribute supplies, and assist with cleanup.
- Maintain organization of cookout and pack-out storage areas.
- Manage check-out processes to ensure equipment and supplies are returned and accounted for.

Camper & Community Engagement

- Serve as a Village Leader or Counselor when necessary, providing direct supervision and support for campers.
- Assist in summer programming (worship, games, activities, etc.) as needed.
- Attend village meetings as schedule permits.
- Foster a welcoming and hospitable environment through positive interactions with campers, staff, and guests.
- Support collaboration between dining, program staff, and leadership.
- Communicate operational concerns, needs, and ideas to program leadership.
- Model professionalism and servant leadership in all interactions.
- Demonstrate servant leadership by supporting the needs of campers, staff, and the camp community with humility, flexibility, and a team-first mindset.

Safety & Policy Compliance

- Follow all camp safety procedures and operational policies, including ACA standards.
- Ensure safe handling of food, equipment, and supplies in accordance with ServSafe standards.
- Maintain sanitation standards in all food service and distribution areas.
- Recognize and immediately report any suspected child abuse, neglect, unsafe conditions, or risk of self-harm, in accordance with state law and Good Earth Village policy.
- Assist with incident reporting and risk management procedures when necessary.
- Respond appropriately to emergencies in coordination with leadership.

Why This Role Matters

The Triple C Coordinator ensures that essential camp operations—including the camp store, camp canteen, cookouts, and offsite trip logistics—run efficiently and effectively. By providing strong organization, hospitality, and operational support, this role directly enhances camper experience, supports staff success, and contributes to a safe and well-functioning camp environment.

Mission Alignment

Triple C Coordinators, like all summer staff, are expected to uphold the mission, values, and Christian faith foundation of Good Earth Village. In addition, Triple C Coordinators support camp programs and operations through logistical leadership and service. Specifically, Triple C Coordinators:

- Uphold the mission, values, and Christian faith foundation of Good Earth Village.
- Support and follow operational practices consistent with American Camp Association (ACA) standards.
- Ensure the safety, supervision, and well-being of campers at all times when assisting with programming.
- Participate fully in camp life, including outdoor activities, worship, and scheduled programming.
- Attend and actively engage in staff meetings, trainings, and leadership sessions.
- Communicate clearly, respectfully, and promptly with campers, staff, and leadership.
- Represent Good Earth Village professionally to families, guests, volunteers, and congregational partners.
- Maintain appropriate professional boundaries and demonstrate integrity, flexibility, and a team-first attitude.
- Respond calmly and effectively to conflicts, challenges, and emergencies.
- Model Christian faith and servant leadership for campers and staff.

Mandatory Qualifications

- Must be at least 18 years old and have completed one year of college or equivalent experience beyond high school.
- Experience in food service, retail, hospitality, or camp operations preferred.
- ServSafe certification required (or willingness to complete prior to the start of camp).
- Strong organizational skills and attention to detail.
- Ability to lift, carry, and safely manage equipment and supplies.
- Good physical stamina to work long hours, primarily outdoors.
- Strong interpersonal, communication, and teamwork skills.
- Ability to supervise and engage campers in a safe and supportive environment when acting in a leadership role.
- Current CPR/AED and First Aid certification, or willingness to obtain certification during staff training provided by Good Earth Village.
- Completion of mandatory reporting and child protection training during staff orientation.
- Ability to follow and uphold American Camp Association (ACA) standards and all camp policies and procedures.
- Commitment to supporting the Christian mission and values of Good Earth Village.
- Must pass a criminal background check and be authorized to work in the United States.

Physical Requirements

- Ability to actively participate in outdoor camp activities for extended periods.
- Ability to walk frequently between program areas across uneven terrain.
- Ability to lift, carry, and safely manage up to approximately 50 pounds of equipment, supplies, or food.
- Ability to work in typical summer camp conditions including heat, humidity, rain, and insects.
- Ability to respond quickly in emergency situations and support camper safety.

Work Environment & Schedule

- Seasonal summer position.
- Work schedule includes long days, evenings, and occasional overnight responsibilities.
- Staff live and work in a residential camp environment.
- Breaks and time off are scheduled within the weekly camp rhythm.

Camp Mission & Goals

Good Earth Village provides a safe, inviting, and nurturing faith community for all participants. Each person and position is valued equally, and this lifestyle is modeled daily through servanthood consistent with our mission: exploring God in Creation, growing faith in community, and engaging the world as followers of Jesus.

Location: Good Earth Village

Reports To: Director of Programs and Ministry

Position Type: Full-Time, Seasonal

Salary: Weekly compensation begins at \$450